

FINAL: April 14, 2020

**MEETING OF THE BOARD OF DIRECTORS OF
THE WATER AUTHORITY OF GREAT NECK NORTH
HELD ON FEBRUARY 10, 2020,
AT 50 WATERMILL LANE, GREAT NECK, NEW YORK.**

PRESENT:

Michael C. Kalnick, Chairperson
Carol Frank, Director
Jay Johnneas, Director
Dan Levy, Director
Susan Lopatkin, Director
Michael Smiley, Director
Steven Weinberg, Director

Village of Kings Point
Town of North Hempstead
Village of Great Neck
Village of Saddle Rock
Village of Kensington
Village of Great Neck Estates
Village of Thomaston

ALSO PRESENT:

Ralph J. Kreitzman, Vice-Chairperson
Robert Graziano, Deputy Chairperson
Gregory Graziano, Superintendent
Michael Rispoli, Assistant Superintendent
Sue Huang, Civil Engineer
Judith Flynn, Treasurer
Debra Ray, Secretary
Stephen Limmer, Counsel
Gary Stuart, Principal Engineer
William Jackson, Partner
Randy Fielder, Operations Manager

Water Authority of Great Neck North
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Water Authority of Great Neck North
Water Authority of Great Neck North
Water Authority of Great Neck North
McLaughlin and Stern, LLP
CDM Smith, Consulting Engineers
Hawkins Delafield & Wood LLP
Dimension 2 Associates

NOT PRESENT:

Jean Celender, Director

Village of Great Neck Plaza

The Board meeting was called to order at 6 p.m. Six members (Chairperson/Director Kalnick, Directors Frank, Johnas, Levy, Lopatkin, and Smiley) were present, constituting a quorum.

On the motion of Director Levy, seconded by Director Lopatkin, by Resolution #20-02-01, the Minutes of the Board's January 13, 2020 meeting were reviewed by the Directors and were approved. The vote was 6 for, 0 against, 0 abstentions. A copy of the Minutes is on file with the Secretary.

On the motion of Director Levy, seconded by Director Johnas, by Resolution #20-02-02, the Board reviewed and approved the Abstract of Claims for February. The vote was 6 for, 0 against, 0 abstentions. A copy of the Report is on file with the Secretary.

On the motion of Director Frank, seconded by Director Levy, by Resolution #20-02-03, the Board reviewed and approved the Treasurer's Monthly Report for February. The vote was 6 for, 0 against, 0 abstentions. A copy of the Report is on file with the Secretary.

Gary Stuart presented the Engineer's Report:

1. SMLP Project – Improvements at several well sites to address flooding issues including the raising of well houses above flood elevations. <EFC has granted extension until July 2021>

Well 2A (Watermill Lane) – Demolition of existing building and construction of new well house that will be approximately 8 feet higher than existing. Reusing the existing well but replacing the existing pump with a new one. Includes new chemical feed system and generator in enclosure. Construction underway.

- Major construction items completed in the last month for Well 2A include the installation of: backfilling; concrete floor; brick and block work; electrical conduit; and roof panels. In the Booster Station, major construction items include the installation of: electrical conduit; new roofing; and the existing concrete was modified for the reinforcement and pour for the flood stop log installation.

Well 6 (Juniper Drive – "Lighthouse") – Demolition of portion of existing building and construction of new well pump portion of building such that new pump and associated equipment is above flood elevation. Project will also include 1,4-dioxane treatment system. The Authority has received WIIA grant funding. Anticipated construction start is July 2020.

- Pilot testing protocol was officially approved by both State and County DOH and pilot testing started on 1/29. Conceptual design was submitted to the Authority on 1/10 and review meeting was held on 1/29. Design continues.

Well 8 (Weybridge Road) – Construction of new well house atop the existing below grade structure and installation of new pump and associated equipment above flood elevation in new building. Anticipated construction start is September 2020.

- Design continues.

2. Weybridge Road Tank Catwalk Structural Project – Funding has been provided by cellular companies for improvements to catwalk for new cellular equipment to be installed on tank. Catwalk structural improvements have been completed.
 - Punch list work for T-Mobile is completed. We are waiting for Verizon to schedule date for their punch list work. Sprint needs to come back to complete additional work on the site related to equipment upgrades and the Authority is awaiting payment from Sprint prior to scheduling this work.
3. SCADA Upgrade – Installation of new control panels, communications equipment, and associated work at all Authority facilities/sites so that all SCADA equipment is consistent and up-to-date. Work at some sites are being funded through SMLP program.
 - a. Eagle Control is addressing punch list items for Well 9 and A-Plant, including SCADA reports.
 - b. Eagle Control is proceeding with installation of well level probes at Wells 9 and 10A.
 - c. Installation of the Well 10A and Wildwood Booster SCADA panels have been completed. Eagle Control is planning to finish their checkout in early February so that CDM Smith can proceed with functional demonstration testing.
 - d. SCADA system training for system operation and historical reporting is being scheduled.
 - e. Community Drive SCADA control panels have been re-submitted, and CDM Smith is in the process of reviewing them.
4. Greenway Terrace Water Main – Installation of approximately 800 feet of water main for new development. Correspondence with developer in September indicated project may be ready for construction later this year or in Spring 2020 but no word since.
 - a. No status change since last meeting.
5. Well 7 (Morris Lane) Electrical and Instrumentation Upgrades – Various upgrades to improve reliability including new electrical service, motor control center, transformer, wiring, and chemical safety panel have been completed and the pump station has been put back into operation. This work is being performed as a change order to the SCADA Upgrade project.
 - a. Construction is 99% complete. Miscellaneous SCADA punch list items remain (i.e., software-related items).
 - b. Eagle Control is proceeding with installation of well level probe at Well 7.
6. East Shore Road (Kings Point) Water Main Improvements – Replacement of approximately 7,200 feet of water main including valves, hydrants, and 59 services along East Shore Road, from approximately Twin Ponds/Foxwood Road to Hick's Lane.
 - Punch list items complete. Lawn restoration will occur in spring.
7. Middle Neck Road Water Main Improvements – Replacement of approximately 6,000 feet of water main including valves, hydrants, and services along Middle Neck Road from approximately Appletree Lane to Great Neck Road, and transfer of services from approximately 4,000 feet of 8-inch to existing 12-inch main with abandonment of the 8-

inch. Bidding in Winter 2020 is anticipated with construction start slated for Spring 2020.

- Design review meeting was held on 1/29. Design continues.
8. Pheasant Run (Kings Point) Water Main Extension - Installation of approximately 1,280 feet of water main for new development.
 - No change. Waiting for developer to update stormwater drainage plan before finalizing design.
 9. Old Mill II Water Main Extension - Installation of approximately 1,110 feet of water main for new development.
 - Waiting for developer to provide survey.
 10. Bromley Lane (Elizabeth Baker School) Water Main Extension - Installation of approximately 265 feet of water main from end of Bromley Lane to new school auditorium.
 - Working on finalizing plans and specifications and preparing easement.

CDM Smith retained Albert Risk Management Consultants to certify compliance with the insurance requirements of the 2019 Bond Resolution. Gary Stuart reviewed the adequacy of the 2020 insurance of the Authority and concurred that it was adequate and in accordance with the requirements of the Bond Resolution adopted November 19, 2019. On the motion of Director Lopatkin, seconded by Director Johnas, by Resolution #20-02-04, the Board accepted the Annual Insurance Certification for 2020 from the Consulting Engineer and instructed the Treasurer to file the Certification with the Trustee. The vote was 6 for, 0 against, 0 abstentions.

Gregory Graziano presented the Superintendent's Report:

In accordance with Securities and Exchange Commission ("SEC") rules and the Authority's Bond Resolutions, the Authority previously adopted a "Continuing Disclosure Controls and Procedure Policy" and "Post-Issuance Tax Compliance Policies and Procedures" to provide certain continuing disclosure of its financial and operational information to the Electronic Municipal Market Access ("EMMA") system maintained by the Municipal Securities Rulemaking Board. The Authority's Bond Counsel, Hawkins Delafield & Wood LLP, advised the Board that the SEC has revised its relevant rules and recommended that those previously adopted policies be amended to conform with those revisions. The Board reviewed the revised policies prepared by its Bond Counsel to conform with those revisions and, in order to assure compliance with those new rules, on the motion of Director Lopatkin, seconded by Director Johnas, by Resolution #20-02-05, the Board adopted its Bond Counsel's proposed "Continuing Disclosure Controls and Procedures Policy" and "Post-Issuance Tax Compliance Policies and Procedures." The vote was 6 for, 0 against, 0 abstentions. Copies of those policies are on file with the Secretary.

Superintendent Graziano invited Randy Fielder, Operations Manager for Dimension 2 Associates, to update the Board on the Smart Sprinkler System Lottery that took place in 2018 by the Long Island Commission for Aquifer Protection (LICAP). Mr. Fielder's presentation

provided an overview of how much money and resources have been saved by residents using smart sprinkler technology. He also discussed the various systems that are available to residents. Superintendent Graziano recommended, and the Board agreed, that any new applications for sprinkler systems include language that strongly encourages residents to include a Smart Controller when installing a new sprinkler system.

Director Weinberg entered the meeting at 6:20 p.m.


Superintendent Graziano explained proposed revisions to Sections 9 through 11 of the Water Authority's Procurement Policy that he and Governance Committee Chairperson Michael Smiley were recommending. The revisions are proposed because the existing policy requires the initials of the Superintendent on all purchase orders, which is no longer feasible since almost all of the purchase orders are now electronic, without hard copies being produced for him to initial. The Superintendent explained the existing procedures that will remain in effect to protect the Authority from paying for unauthorized purchases. On the motion of Director Levy, seconded by Director Johnneas, by Resolution #20-02-06, the Board approved the changes to the Procurement Policy. The vote was 7 for, 0 against, 0 abstentions. A copy of the policy is on file with the Secretary and will be updated on the Authority's website.

On the motion of Director Levy, seconded by Director Weinberg, by Resolution #20-02-07, the Board went into Executive Session at 6:42 p.m. to discuss possible litigation.

General Counsel Stephen Limmer exited the meeting at 6:58 p.m.

The Board emerged at 7:19 p.m. and the Chairperson announced that no actions had been taken and no minutes would be produced.

The meeting was adjourned at 7:20 p.m.

Approved by Secretary: 

Date: April 14, 2020